

Guidelines for External SLC Opportunities

(as of May 17, 2024)

- The event must adhere to Friends' mission, RISE values, and What We Believe statement, which can be accessed at <https://www.friends.edu/about/mission-and-values>
- SLCs must have a direct and substantial connection to Christian teaching, life, and practice. Specifically, each SLC will aim to accomplish one or more of the following outcomes:
 - ✓ **Learning:** to deepen our knowledge and understanding of the history, practice, and global impact of Christianity.
 - ✓ **Integration:** to grow in the understanding of how to integrate the Christian faith into our intellectual and professional lives, so we may follow Christ's example by serving others with love, honoring God with our work, and participating more fully in our calling.
 - ✓ **Formation:** to become formed into spiritually whole, peace-filled, and Christ-like people.
 - ✓ **Exposure:** to expose people of all faith backgrounds to the Christian worldview in an inclusive, welcoming, and respectful way, through experiencing Christian rhythms of life and worship, and by practicing service to others.
- SLC events must be sponsored by a Friends faculty or staff member.
- All requests must be submitted by a Friends faculty or staff member who should maintain, at minimum, an active advisory role in the planning of the event and will be present during the event.
- Campus Ministries will not have additional funding for SLC events.
- The event organizer must ensure that any outside speaker is in alignment with the Visiting Speaker Policy, which can be accessed at [this link](#).
- SLC events must not take place during Chapel hour.
- SLC events must be optional to attend and have no class, employment, or academic credit requirement (with the exception being Friends Experience classes). However, extra credit can be used to further incentivize students to attend an SLC event that is particularly suited for a specific class.
- SLC events must be well-organized, publicized to students by the event host, and follow Friends' room scheduling procedures.
- If collaborating with an external entity, such as a non-profit or a local church, the organizers must verify that the organization maintains a reputable, socially responsible stance, and aligns with Friends' values to prevent any potential negative perception of Friends University.
- All SLC opportunities must receive prior approval from Campus Ministries via submission of an online form and a follow-up Zoom or in-person meeting to discuss specific details.
- One-off and Service SLC events must run a minimum of 50 minutes. Small groups must have a minimum of 2 hours of combined meeting time. See chart below for specifics on the time requirements for all SLC opportunities.
- **For an external SLC to be included in Campus Ministries' promotional materials, including a printed SLC brochure, Campus Ministries' social media, website, etc.,** submissions must be made by the following dates:
 - Events in Fall '24 term: **July 26, 2024**
 - Events in Spring '25 term: **December 9, 2024**
- Occasionally, an on-campus event may be planned after the start of the semester that would be good to include in the SLC offerings. In this case, special consideration may be given; however, submissions would need to be in a **minimum of 30 days** prior to the date of the event.

Spiritual Life Credit Calculation

SLC events are categorized based on their duration and scale. Campus Ministries will determine the number of credits from this scale:

SLC One-Off Event

- 1 Credit: Single event lasting 50 minutes – 3 hours.
- 2 Credits: Half-day event or trip (>3 hours, up to 6 hours, not including travel time).
- 3 Credits: Full-day event or trip (>6 hours, up to 10 hours, not including travel time).
- 4 Credits: Multi-day and overnight events, such as retreats or conferences.

SERVICE SLC Event

- 1 Credit: Serving for 50 minutes – 3 hours.
- 2 Credits: Half-day service opportunity (>3 hours, up to 6 hours, not including travel time).
- 3 Credits: Full-day service opportunity (>6 hours, up to 10 hours, not including travel time).
- 4 Credits: Multi-day and overnight service opportunities, such as mission trips or disaster relief trips.

NOTE: Summer SLCs are applied to the following semester, not the previous.

SLC Small Groups

Small groups will be based on the combined hours of meeting time. Credits will be divided between the number of meetings and individual meeting attendance will be tracked.

NOTE: Small groups must be led by a faculty or staff member. Student-led small groups without a faculty or staff member who acts as a guide and is in attendance during the meeting will not be given SLC credit.

Scale:

- 1 Credit: 2-4 hours of meeting time.
- 2 Credits: >4 hours of meeting time.

To maintain continuity between small group offerings, we recommend you stay with the suggested duration of small group meetings:

Duration	Length of Meeting	Total Credits	How each attendance will appear in iAttended
4 weeks	1-hour meetings	1 Credit	1/4 Credit
6 weeks	30-minute meetings	1 Credit	1/6 Credit
6 weeks	1-hour meetings	2 Credits	1/3 Credit

RISE

Respect * Inclusion * Service * Excellence