



**FRIENDS**  
**UNIVERSITY**  
*Office of Financial Aid*

**Financial Aid**  
**Dependent Non-Filer Form**  
**2025-2026**

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|  |                      |              |
|--|----------------------|--------------|
| Student's Last Name  | First Name           | Student ID   |
|  | @student.friends.edu | ( )          |
| E-mail Address (Friends Financial Aid will only respond to your student email) |                      | Phone Number |

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. We will compare your answers to the FAFSA and make any necessary corrections. *Please check your student email for correspondence from our office.*

**Section 1. Student Questions**

- 1A)  I, the student, was required to file a 2023 income tax return.  
*(If box 1A has been check marked, skip 1B/C and move onto Section 2 Parent Questions on page 2)*
- 1B)  I, the student, was NOT employed and had \$0 income (no income) earned from work in 2023. I was also not required to file 2023 taxes.  
*(If box 1B has been check marked, skip 1C and move onto Section 2 Parent Questions on page 2)*
- 1C)  I, the student, was employed in 2023, but did not earn enough to be required to file 2023 taxes.  
*(If box 1C has been check marked, complete all requirements listed below and then move onto Section 2 Parent Questions on page 2)*
- Listed below are the name(s) of my employer(s) and the amount earned from each even those who did not issue a W-2 form.
  - You **will** need to submit copies of **all** of your 2023 W2's.
  - If you are unable to submit 2023 W2's or did not receive 2023 W2's, because it was **not issued** to you then you will need the following:
    - Submit a signed/dated statement of the sources of your income and the amounts earned in 2023 as well as this dependent non-filer

| Student's Employer(s) Name | 2023 Amount Earned | Attached Copy of 2023 W-2   |
|----------------------------|--------------------|---|
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |

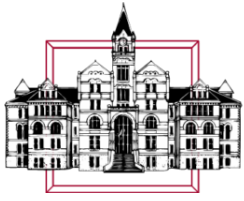


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**Section 2. Parent Questions**

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- 2A)  I, the parent was required to file a 2023 income tax return.  
*(If box 2A has been check marked, skip 2B/C and sign/date the form on Section 3)*
- 2B)  I, the parent, was NOT employed and had \$0 income (no income) earned from work in 2023. I was also not required to file 2023 taxes.  
*(If box 2B has been check marked, skip 2C and complete the requirements listed below for Section 2B. Once completed, then sign/date the form on Section 3)*
- If you (parent) were not required to file 2023 taxes, then you will need to submit the following:
    - IRS Form 4506-T. You must also request the verification of non-filing status statement from the IRS.
      - You can obtain this document by logging onto [irs.gov](https://irs.gov) and request form 4506-T.
        - Answer questions 1-5
        - Select box #7
        - Input 12/31/2023 on line #9
        - Include a wet signature and date the form
    - You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.
- 2C)  I, the parent, was employed in 2023, but did not earn enough to be required to file 2023 taxes.  
*(If box 2C has been check marked, complete all requirements listed below for Section 2C. Once completed, then sign/date the form on Section 3)*
- Listed below are the name(s) of my employer(s) and the amount earned from each even those who did not issue a W-2 form.
  - You **will** need to submit copies of **all** of your 2023 W2's.
  - If you are unable to submit 2023 W2's or did not receive 2023 W2's, because it was **not issued** to you then you will need the following:
    - Submit a signed/dated statement of the sources of your income and the amounts earned in 2023 as well as this dependent non-filer statement form.
  - If you (parent) were not required to file 2023 taxes, then you will need to submit the following:
    - IRS Form 4506-T. You must also request the verification of a non-filing status statement from the IRS.
      - You can obtain this document by logging onto [irs.gov](https://irs.gov) and request form 4506-T.
        - Answer questions 1-5
        - Select box #7
        - Input 12/31/2023 on line #9
        - Include a wet signature and date the form
    - You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.



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| Parent(s) Employer(s) Name | 2023 Amount Earned | Attached Copy of 2023 W-2   |
|----------------------------|--------------------|---|
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |
|                            | \$                 | <input type="checkbox"/> Yes<br><input type="checkbox"/> Not issued, but statement provided |

**Section 3. Student/Parent Signature**

By signing this document, I/we certify that all the information reported is complete and accurate.

\_\_\_\_\_  
Student's Signature                      Date

\_\_\_\_\_  
Parent Signature (Required)                      Date

*Typed signatures cannot be accepted.*

If you have any questions, please call (316) 295-5100. You may submit this form in person, fax (316) 295-5703 or mail. Please be sure and encrypt any email that contains personal identifiable information (PII). We are unable to accept PII that has not been encrypted.

If you purposely give false or misleading information, you may be fined \$20,000, sentenced to jail or both.